

# North Yorkshire Council

## The Charter Trustees for Scarborough

Minutes of the meeting held on Friday, 26th July, 2024 commencing at 10.00 am.

Councillor Janet Jefferson in the Chair plus Councillors Liz Colling and Tony Randerson.

In attendance: Councillor George Jabbour.

Officers present: St John Harris, Karen Iveson and Carol Rehill

Apologies: Councillors Rich Maw and John Ritchie.

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### **37 Apologies for Absence**

Members were advised that Councillors Maw and Ritchie had submitted apologies. Head of Legal (Major Projects), Carol Rehill was deputising for the Clerk to the Trustees and Monitoring Officer, Barry Khan.

### **38 Minutes of the Meeting held on 15 December 2023**

#### **Resolved –**

That the Minutes of the meeting held on 15 December 2023, having been printed and circulated, be taken as read and confirmed and signed by the Chair as a correct record.

### **39 Minutes of the Meeting held on 30 May 2024**

#### **Resolved –**

That the Minutes of the meeting held on 30 May 2024, having been printed and circulated, be taken as read and confirmed and signed by the Chair as a correct record.

### **40 Declarations of Interest**

There were no declarations of interests.

### **41 Public Participation**

There were no public questions or statements.

### **42 Charter Mayor's report**

The Charter Mayor presented her report noting that she had attended 18 engagements since her election at the end of May. She thanked her fellow Charter Trustees for the privilege of serving as Charter Mayor. The Charter Mayor then provided some of the highlights of her time in office: the 80<sup>th</sup> anniversary D-Day commemorations in Alma Square; the Dragon Boat races at North Yorkshire Water Park followed by prize

presentations at Scarborough Rugby Club; Armed Forces Day Flag Raising Ceremony and the day itself; welcoming the Spanish galleon *Andalucia* to Seafest; and the tours she had conducted round the Town Hall. Finally, she was looking forward very much to hosting afternoon tea at Scarborough Cricket Festival next month for local community representatives.

**Resolved (unanimously) –**

That the Charter Mayor's verbal report be noted.

**43 Finance report Q4 2023-24**

Considered-

A report of the Responsible Finance Officer (RFO) in respect of the full year budget position of the Charter Trustees to the end of March 2024 for the financial year 2023-24. In addition to the Finance Report which set out expenditure and income for the year and included a balance carried forward of £413, the RFO also referred to the Annual Internal Audit Report 2023-24 which had just been completed by Veritau and had been published as Appendix 2 to her report the day before. This included the Annual Governance Statement and Accounting Statements for 2023-24 which, subject to approval by the Charter Trustees, would be submitted to the external auditors, PKF Littlejohn Ltd.

**Resolved (unanimously) –**

That the Charter Trustees:

- i) note the expenditure incurred to the end of March 2024 for the financial year 2023-24;
- ii) approve the year-end accounts for 2023-24 for submission to the auditor.

**44 Any Other Items**

There was no urgent business.

**45 Date of Next Meeting**

25 October 2024 at 10am

The meeting concluded at 10.13 am.